

CURRICULUM - VITAE

Mr. JAGADISH DAYAL

Permanent Address : Melauli Municipality Word No. 1

Melauli, Baitadi.

Contract No. : 9848499164

E-mail : singhjagadish646@gmail.com

CAREER OBJECTIVES

Seeking a challenging opportunity whereby I could perform, accomplish and exchange my knowledge and contribute the organization with my excellent interpersonal skills and experience during my working period.

PERSONAL DETAILS

Date of birth :- 2057-05-21

Father's Name :- Mr. Dharam Dayal

Mother's Name :- Mrs. Sakuntala Dayal

Citizenship No. :- 73-01-74-03201

Marital Status :- Unmarried

Gender :- Male

Religions :- Hindu

Language :- English, Nepali, Hindi

ACADEMIC QUALIFICATION

Completed +2 Science in Manilek Higher Secondary School Kanda, Melauli, Baitadi in 2074.

.NO.	Level	Board	School/College	GPA/ Percentage	Passed Years
1	+2 Science	NEB	MHSS Kanda, Melauli Baitadi	60%	2074
2	Computer Operating		Life Computer IT Traning Center Bagbazar Kathmandu	A	2076

COMPUTER SKILLS

- Advance Office Package
- MS Office (Word, Excel, Power point), Advance E-mail, Internet, project work etc.

DECLARATION

I here by declare that all the statements given above true and correct to the best my knowledge and belief.



LIFE COMPUTER

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Bagbazar, Kathmandu, Tel: 01-4265165, 4212797, Surakhulla, Kathmandu, Tel: 01-4350109, 4365579
lifecomputer@gmail.com, <http://www.lf.com>/lifecomputer, www.lifecomputernepal.com

COMPUTER CERTIFICATE



This is to certify that Mr/ Mrs/ Ms. JAGADISH DAYAL
has successfully completed the ADVANCE OFFICE PACKAGE course
on computer from 10th Sep 2018 to 5th Mar 2019 as a total package.

His/ Her course includes Fundamental of computer, English & Nepali Typing, Files, Folders
Windows 10, Ms-Office (Word, Excel, PowerPoint), Basic Photoshop, Online Marketing Concept
Website Search, virus/Antivirus, E-mail & Internet Advance, Basic Hardware & Project Work.

The candidate has been awarded the grade 'A' in accordance to his/her performance.


CEO/Founder

7th Mar 2019
Date of Issue


Managing Director

Grades:
90% and Above - A+
75% to 90% - A
60% to 75% - B
50% to 60% - C